



10th September 2019

Meeting opened: 7.19 pm

Attendance: 12 attendees:

Andrew Whitaker, Catherine Fitzgerald, Donna Blatchford, Jody Bayley, Karen Crawford, Nick Lawry, Paula Cowan, Stephanie England, Stuart Wagland, Tamara Small, Lucy Vincent, Jane Slingo

Apologies: 1 apology: Kylie Trabona

Acknowledgement of Country Read by Donna Blatchford

Acceptance of Minutes

There was acceptance of the minutes from 30th July 2019, with the following changes:

Lucy Vincent raised that in the last meeting she asked whether it would be possible **petition** NOT survey as stated in the minutes. It was agreed that the change to the minutes would be made about a petition but it would be subject to more information being gathered.

Andrew Whitaker Moved
Nicky Lowry Seconded

Business Arising

None.

Correspondence

None.

Treasurer's Report Stuart Wagland (SW)

The full details of the Treasurer's report and bank account balances were distributed prior to the meeting. SW gave an overview of the report and finances.

Fundraising Stephanie England (SE) & Jodie Bayley (JB)

'Comedy for a Cause' was held on 24th August. It was a great success and the school made over \$3000 in ticket sales.

There was talk that the next fundraising event will be the Colour Run which will take place in November. There was a discussion about the registration fee for the children to take part. Stephanie and Jodie would look further into how the fee would be structured.

Canteen Report Andrew Whitaker (AW)

We have had a few issues with the year 6 volunteers over the last couple of weeks culminating in the temporary removal of them from the canteen. We have somewhat rearranged their role during lunch and recess and hope to welcome them back on Thursday.

We have got a prepaid credit card to allow them to order the flavoured milk from Coles or Woolworths as all other suppliers have been letting us down.

We have been selling band disco tickets for the first time which has been successful.

Uniform Shop Tamara Small (TS)

The order form for the tunic has been designed and will be sent out before 30th October (which is the kindy information night). The deadline on the order form will be 29th November.

Parent, Alesha Stewart, will be designing the Year 6 shirts for next year.

OOSH Andrew Whitaker (AW)

Vacation care was released last week and this time we are running a split programme, a junior (k-2) and senior (3-6) and online registration of interest which has taken all the paperwork out of bookings. Some sessions are already full with many others filling up fast. We have offered permanent part time roles to 2 more staff who have accepted which gives us more reliability and familiar faces around the service.

We now have separate roll calls for most years which has brought more structure and order to the beginning of the afternoon sessions.

Madeline our new administrator has now signed a permanent part time contract and is been a great asset to have on board with a single point of contact with our parents.

We also signed our own subscription to receipt bank or invoice management system which has saved \$50 a month and we have enough capacity for it to also be used by the canteen and uniform shop in automating the entry of invoices and receipts.

Principal's Report Donna Blatchford (DB)

Donna presented the Principal's Report for June 2019 a copy of which can be found attached to these minutes.

School Council Andrew Whitaker (AW)

The school council has now been reformed and all members are in their positions, the next meeting is next week during education week.

Other Business

Lucy and Jane came to talk to the P&C about the need for the special classroom in the school. It was highlighted in the Principal Report that there is a meeting scheduled on 11th September with the Lucy, Learning and Wellbeing, the Director Educational Leadership (DEL) and Donna. At the meeting the Learning & Wellbeing Advisor Sue McGrath will explain the Department of Education process taken into consideration when establishing specialist support classes.

It was agreed that the petition could wait until the outcome of the meeting.

Meeting closed 8.45pm

Next 2019 Meetings

22 October

3 December