



**Curl Curl North Public School
P&C Association**

Minuted #7

4 December 2018

Meeting opened: 7.18 pm
Attendance: 12 attendees - see Attachment Attendance and Apologies
Apologies: 2 apologies - see Attachment Attendance and Apologies

Acknowledgement of Country (from 2J) Read by Andrew Whitaker

Acceptance of Minutes

Acceptance of the minutes from 23 October 2018.

Andrew Whitaker Moved
Tamara Small Seconded

Business Arising

Donna Blatchford to ask David G about more 'Stopping means no stopping' signs. Peter Reavie (PR) preparing A-frames for the signs to be placed in the driveway next to the Ross Street walkway. This is in follow up to the letter received before the last meeting regarding unsafe driving by some of our parents.

Correspondence Andrew Whitaker (AW)

A Certificate of Congratulations was received from Entertainment Publications for our fundraising efforts of the 2018/2019 Entertainment books.

AW thanked Jen Cox, our outgoing Ethics Coordinator, who has done an amazing job organising our ethics programme. CCNPS taught over 300 kids this year which is a great achievement.

A new Coordinator has been secured just this morning.

Unfortunately, due to the departure of a few of our ethics teachers because of their children leaving the school, there is a risk of losing up to 6 classes in 2019, including kindergarten. There is a possibility of one kindy teacher but with over 90 kids requesting ethics, many unfortunately will miss out. If anyone has suggestions on recruitment, please speak up! Some suggestions from the room:

- Signs placed at the North Curl Curl Surf Club. Jen can organise better quality posters for the noticeboard.
- Advertising at the University of the Third Age, to attract retirees.

There has been lots of positive messages received about the Colour Run. Many thanks to Steph and Jody for the amazing job organising the event.

Treasurer's Report Stuart Wagland (SW)

The full details of the Treasurer's report and bank account balances were distributed prior to the meeting. SW away so AW gave a brief overview.

Canteen Report Andrew Whitaker (AW)

AW thanked our outgoing canteen manager Tabatha for the amazing work she has put in over the years to radically transform the canteen. Her hard work and commitment have been appreciated by

everyone in the school and we cannot thank her enough for her hard work. There will be a presentation of gift and thanks to her at the year 6 assembly next week.

Tabatha worked very hard to update the menu which has now been submitted to the government menu check and a report should be back next week.

Volunteer booking slots have been opened up for the whole of 2019.

Kindy recess orders going well.

AW raised the matter of year 6 orders on a Friday that have been forgotten by parents. There's been a number of students turning up at the canteen over the last few weeks. Instructions to the canteen staff should be to send any child to the office who has forgotten/not ordered their lunch.

Volunteers are still needed to form a canteen subcommittee.

Uniform Shop Tamara Small (TS)

Winter tunic orders for 2019 are now closed. About 100 orders came through from very appreciative parents. Orders will be taken annually, at the end of each year for the following winter.

Names on t-shirts for Year 6 2019 have been submitted. T-shirts will be available from the end of January. TS will open the uniform shop every morning during the first week so students can collect them.

OOSH Andrew Whitaker (AW)

Andrew Hearne, our maternity cover Director, has settled in well and is also doing some overdue business development. A new Coordinator has been employed and Gregor is being promoted to Assistant Coordinator.

AW also thanked Billie and Hollie who have been amazing in their roles within the service and will be leaving at the end of the term to start their new life in Byron Bay.

In the Week 5 waiting list update, 17 additional families were offered more spots and that includes 2 new families. On Mondays to Thursdays next term OOSH is approaching capacity and the aim is to start the year full, with 160 every afternoon. There will be a half day each week dedicated to follow up on any new vacancies and offer the places immediately to families who need them.

Capital Works Program Andrew Whitaker (AW)

Capital Works update included in Principal's report.

Principal's Report Donna Blatchford (DB) Relieving

1. *Successful, Informed & Creative Learners (Strategic Direction 1)*

• *Revitalise PBL Framework*

The PBL flowchart has been updated this semester to include the following for minor behaviour (out of bounds, unfair play, general disobedience etc);

- Minor behaviour for a student is noted and 2 think slips within one term, the class teacher will contact the parent/s
- 3 to 5 think slips within one term, the class teacher will contact the parents and work with grade leader and student to devise a behaviour action plan to modify the behaviour

For major behaviour the following procedure is in place;

- Executive is made aware of and will support consequences before informing parents

If behaviour continues;

- Parent interview will be requested by the school with a referral for behaviour submitted to learning and support team

- **PRG**

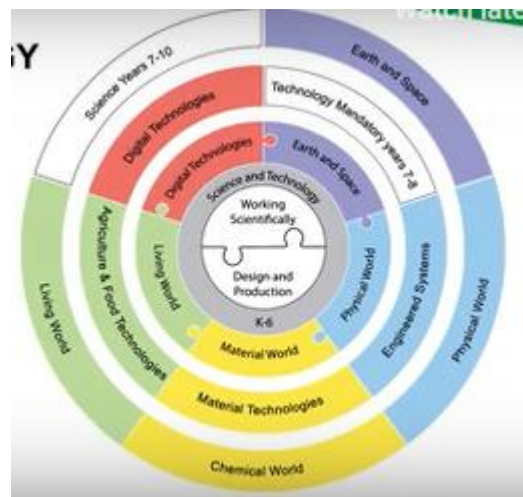
I have been working closely with the stakeholders that represent our new school build on the PRG and will keep you informed of updates approved through the PRG. We have now held a staff session and two parent/community sessions.

2. Teaching & Learning in the 21st Century (Strategic Direction 2)

- **STEMShare Community**

In support of our teachers getting prepared to teach from the New Science K-10 Syllabus in 2019, the school has borrowed the STEMShare 3D printing kit this term. We have also booked a technology consultant to conduct an hour of professional learning on the final staff development day this year to inspire teachers to engage with STEM. We are also looking into various clubs that run during lunchtime on a weekly basis next year such as coding and robotics within the technology space but also visual art, drama, photography and other specific interest clubs to offer diverse opportunities for our students. A short video that explains the new syllabus can be accessed here

<https://educationstandards.nsw.edu.au/wps/portal/nesa/k-10/learning-areas/science/science-and-technology-k-6-new-syllabus>



3. High Expectations & Community Engagement (Strategic Direction 3)

- **Thank you Morning Tea**

The thank you morning tea was well attended today. Staff catered the event as a thank you to the many community representatives that support student learning; class volunteers, ethics teachers, scripture teachers and other school volunteers.

- **2019 School Staffing**

At this stage we are working on 32 Department of Education funded classes, however as the year 5 and 6 numbers are incredibly high we would like the support of the P&C to continue to fund a teacher position in 2019 as we are in a state of change with the new build.

I would like to make our school community aware of the following staffing changes that effect some of our permanent staff at CCNPS:

- Taylia Morgan (Assistant Principal) was successfully appointed to Lindfield East PS. As a result the school are working to fill her position under the merit selection process
- Jackie Ireland was successful in receiving a transfer to Greenwich PS and as a result will not be returning to CCNPS
- Lyndell Connell who is one of the substantive Assistant Principals at CCNPS will resume her position in 2019
- Judy Smith will continue in the Principal School Leadership role and I have been asked to stay on in the relieving position until the end of Term 1. I have happily accepted.
- Mrs Heather Windfield and Mrs Carla Rathmell will be taking some extended leave next year

Donna Blatchford Principal (relieving 2018)

DB raised the planned CCNPS band program review and one of the changes for up for consideration. That is, the program be incorporated under the umbrella of P&C. In such a structure, band fees would still be collected by the office together with school fees and transferred to a band account. A school staff

member would be appointed as the liaison to work with the band subcommittee. The idea was discussed and those present at the meeting were generally in favour of the proposal. It would allow greater involvement from parents and more transparency. Before confirming, AW will look at any potential changes needed to the P&C Constitution and DB will request examples of paperwork from other schools where the band program has been incorporated within the P&C.

Melinda Binley asked DB if photographs were being taken of the school before building works commence. DB said photos have already been taken.

Natasha Brain enquired as to whether an electronic sign board for the school entrance would be arranged for the new build. DB said a board isn't included in the build and would be a separately funded purchase that perhaps the P&C could consider contributing to. At last quote the electronic boards were about \$35K. Discussions arose about the funds raised for the shade cloth and whether the money could be used for a new signboard. As SW and Nick Lawry were not present, the location of the funds was queried. DB confirmed with Justine the funds are being held by the school.

School Council Kylie Trabona (KT)

KT nothing extra to report. Updates have been covered in Principal's report.

Fundraising Jody Bayley (JB)

There will be fundraising opportunities with market days at the state and federal elections in 2019.

The recent Colour Run was a great success and fun was had by all the students. There was a lot learnt and this experience will be valuable in organising future colour run events. The day could not have been possible without the help of Andrew and Stephanie. Their assistance and time dedicated to organising the event was invaluable. A massive THANK YOU for all your help!

Other Business

AW asked if there should be any changes to the P&C meeting times for 2019. The meetings used to commence at 7.00 pm and were changed to 7.15 pm. No specific changes were requested but it was suggested to have a set finish time.

The P&C is funding the teacher and staff Christmas lunch as per previous years.

PR asked if there are any coding or technology after school classes on the horizon. It would seem not as the previous organiser has been so busy. PR has a contact if the school is interested. DB and Karen Crawford (KC) agreed this was a possibility although there may be some challenges over the next two years with space. It was suggested that lunch times could be an option. PR will send the contact to Justine.

Meeting closed 8.50 pm

2019 Meetings

To be advised.