



Curl Curl North Public School P&C Association

Minuted #8

19 February 2019

Meeting opened: 7.15 pm
Attendance: 21 attendees – see Attachment Attendance and Apologies
Apologies: 1 apology – see Attachment Attendance and Apologies

Acknowledgement of Country Donna Blatchford

Acceptance of Minutes

Acceptance of the minutes from 4 December 2018.

Andrew Whitaker Moved
Natasha Brain Seconded

Business Arising

Peter Reavie brought in one of the 'A-frame' signs he made. The impressive 'No stopping means no stopping' signs will be placed in the driveway next to the Ross Street walkway. There is a risk the walkway will close if some parents continue to drive and park recklessly.

The school has funded 2 recycling boxes, from TerraCycle, which contain all the old glue sticks and pens. It was suggested to put collection boxes (maybe a shoe box) in each classroom which can then periodically be transferred to the main recycling boxes.

The new patch has been designed for the eco gardeners which is a fork this year.

Correspondence

An email was received from a parent suggesting to change school hours from 8.55 am to 2.55 pm. The parent was not present at the meeting to speak or support the suggestion so was not pursued.

Treasurer's Report Stuart Wagland (SW)

The full details of the Treasurer's report and bank account balances were distributed prior to the meeting. SW gave an overview of the report and finances.

The accounts have been sent to the auditor in preparation for the upcoming AGM.

Robert Killian from Belle Property donated another \$1,000 as a result of a CCNPS family house sale in December. Robert's continued support is greatly appreciated by the P&C and school. Thank you Robert!

SW proposed that the P&C financial software be changed from MYOB to XERO. MYOB has been in use for a long time and is no longer as effective. XERO has more capability in most areas. In particular by allowing the different areas of the P&C to come together and provide more effective reporting. Transfer of previous data is still being explored but a version of MYOB will be kept for access to historical data. It was unanimously agreed to change the software to XERO.

Canteen Report Andrew Whitaker (AW)

Volunteer booking slots have been opened up for the whole of 2019 and people are slowly filling them up but we could always do with more volunteers, the sign up link is: <http://signup.com/go/JsyXGMp>

The school has now met the NSW Healthy School Canteen Strategy and AW thanked Tabatha and Donna for making that happen.

Our Canteen assistant Petra has unfortunately left due her being offered full time work. We have taken on Vanessa Smith to replace her, who applied for the job last year so has been interviewed and checked.

The school milk supplier is letting us down and we are looking for alternatives.

AW asked if Donna could remind teachers that kids with no lunch should be directed to the office in the first instance, not the canteen.

The canteen will fund and provide sandwiches for teachers at the swimming carnival next week. Bottled water will also be ordered.

Uniform Shop Tamara Small (TS)

Nothing to report at this meeting. TS was asked about the winter tunics and said they are yet to arrive.

OOSH Andrew Whitaker (AW)

Andrew Hearne, our maternity cover Director, and the team have successfully moved over to the new CCMS called KidsXapp. The last few parents are now entering their payment details.

OOSH is currently almost at capacity Monday to Thursday afternoon and the last few places are being offered out this week.

We have setup 2 new rooms, these were previously the classrooms next to the canteen. We had to move due to the building works. The new rooms are being used as kindy rooms as we have so many new kindy students this year. The MPR has been converted into a senior's room and kitted out which seems to have gone down well.

Gregor is settling into his role as Assistant Coordinator very well and vacation care was successfully run by him in the last holidays.

In 2020 OOSH will offer vacation care to incoming 2020 kindergarten students, which hasn't been possible before.

OOSH has provided a \$20K donation to the school.

Capital Works Program Andrew Whitaker (AW)

Covered in Principal's report.

Principal's Report Donna Blatchford (DB) Relieving

1. Welcome Back

- It has been enjoyable to greet our returning and new students this year.

2. School Initiatives

- School Enrichment Program (GATS)
- Instructional Leader Role
- Student Wellbeing
 - PBL
 - Trial of the wellbeing journals for all students in Year 1, 3 and 5
 - 2 day teacher working on social/emotional programs and support (Anxiety/ASD)
- School Teams that link to School Plan
 - Visible Learning Team

Futures Team (21st century skills, Co-planning/teaching/assessing)
Events

- PSSA and School Sport

3. Staffing

Our school is entitled to 32 Department of Education funded classes, however as the year 5 and 6 numbers are incredibly high we would like the support of the P&C to continue to fund \$40000 of a teacher position in 2019 as we are in a state of change with the new build.

I would like to make our school community aware of the following staffing changes that effect some of our permanent staff at CCNPS:

- Lyndel Connell who is one of the substantive Assistant Principals at CCNPS has resumed in her position and is AP/Grade Leader on year 1
- The merit selection process in appointing the Assistant Principal is almost complete and I look forward to introducing you to the successful candidate and your new Assistant Principal in the Week 6 newsletter.
- Judy Smith will be continuing in the Principal School Leadership role and I have been asked to stay on in the relieving position until the end of Term 1. The process in appointing a new school principal is currently underway.
- Mrs Heather Windfield and Mrs Carla Rathmell have taken some leave this year

4. External Validation

The Department of Education approaches school excellence through validation of ongoing self-assessment practices, led by the school leadership team, which inform school planning and annual reporting.

Once during a 5 year cycle, schools undergo an external validation of the evidence of their school's assessment of progress. An independent panel comprising of a Principal, School Leadership (PSL) and a peer principal considers the school's evidence using the standards articulated in the School Excellence Framework.

Each year approximately 20% of schools will be selected as a representative sample across the Operational Directorates.

This year Curl Curl North Public School have been selected to participate in External Validation. I am excited to start this process with the leadership team this term and start reviewing the evidence gathered through ongoing self-assessment.

5. PRG

Another information session has been scheduled for 28 February to discuss any matters relating to the new build. As Principal this term I will continue to work with infrastructure whilst ensuring that my focus remains on leading the teaching and learning.

6. School Plan – Strategic Directions

This term the 2018 annual school report is being finalised.

Our leadership team are starting to create the milestone planning that achieve our processes as identified in the School Plan.

Vision

To provide a supportive, safe and positive learning environment that enables students to achieve their personal best.

1. Successful, Informed and Creative Learners
2. Teaching and Learning in the 21st Century
3. High expectations and Community Engagement

Donna Blatchford Principal (relieving 2018)

Other matters raised:

Paula Cowan (PC) enquired as to whether girl's cricket is offered through PSSA, and apparently not at this stage.

Kate Jeffrey asked if the Resilience program spoken about by DB could be given to year 6. DB explained the program is being implemented into years 3 and 5 and that year 6 will receive other relevant curriculum this year.

TS raised concerns about the noise levels in some classrooms and the issue of being unable to close windows due to the lack of air conditioning. DB explained there are 4 rooms in particular close to noise at the moment and for that reason air conditioning has been already been instigated, and should be fitted soon. During the build there will be noise across the whole school and every effort will be made to minimise as much as possible. Weekly meetings are conducted with Infrastructure to find out about any upcoming significant noise issues, so preparations can be made where possible.

Concerns were also raised as to whether adequate safety measures have been taken to ensure asbestos and dust does not infiltrate classrooms. DB is comfortable with control measures in place but asks parents to email her, via Justine, with any concerns. Teachers will advise DB if any concerns for their rooms. DB also encourages parents to ring the 1300 number and log any questions with Infrastructure. Parents should attend the communication sessions with Infrastructure to ask questions directly. It was generally felt that Infrastructure could increase their communication.

The new 'walls' within the school will be themed and painted by students.

PC thanked DB for the gifted and talented initiatives being implemented.

School Council Kylie Trabona (KT)

KT will report on Student Council at the next P&C meeting.

Fundraising Stephanie England (SE)

Two market days are planned for the upcoming State and Federal elections in March and May respectively. For the State election on 23 March a cake stall and BBQ will be organised. SE asked DB if the school could email out details to parents as class lists are not yet available. Details regarding the Federal election stalls will be provided closer to the time, taking into account space restrictions.

Further fundraising events for the year include a Comedy Night and Colour Run. The Colour Run may be organised in-house rather than using the school fundraising company from last time. SE to liaise with Karen Crawford regarding a date and location for the Colour Run, to be held later in the year.

All fundraising suggestions welcome!

Other Business

Discussions continued from the last meeting about the proposed incorporation of the band under the P&C. This structure is widely used within schools in the area. The change in structure wouldn't mean major changes to the bands but could be an opportunity to strengthen the program and improve communication. The success of the new structure would rely on parents volunteering for the subcommittee positions. AW to circulate the updated draft Band Subcommittee Rules to the P&C Executive for comment and approval. A vote for approval of the new structure will take place at the AGM in March.

PC mentioned the Curl Curl lagoon is now ready for planting if students would like to be involved.

Meeting closed 8.52 pm

Next 2019 Meetings

26 March (and AGM)

7 May

18 June

30 July

10 September

22 October

3 December