



18<sup>th</sup> June 2019

**Meeting opened:** 7.17 pm  
**Attendance:** 11 attendees - see Attachment Attendance and Apologies  
**Apologies:** 1 apology – Kylie Trabona

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**Acknowledgement of Country** (4OW) Read by Andrew Whitaker

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### **Acceptance of Minutes**

There was acceptance of the minutes from 7<sup>th</sup> May 2019, with no changes.

Andrew Whitaker Moved  
Nick Lawry Seconded

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### **Business Arising**

The no stopping sandwich boards were involved in an altercation with some strong winds and unfortunately lost the fight, Peter has kindly agreed to fix them and Andrew will check the forecast before putting them out in future.

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### **Correspondence**

There has been correspondence from the Entertainment Book to sell to support Curl Curl North Public. Andrew will get in touch with them about the matter.

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### **Treasurer's Report** Stuart Wagland (SW)

The full details of the Treasurer's report and bank account balances were distributed prior to the meeting. SW gave an overview of the report and finances.

Concern around funds for the canteen in a slight decline. Funds raised for

Andrew received a \$1000 volunteer grant and we have used to pay for a new BBQ and three tables.

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### **Fundraising** Jody Bailey (JB)

'Comedy for a Cause' is being advertised in the Curly News. It takes place on 24<sup>th</sup> August 2019. The event will also be advertised on the Calendar and under the Events section of the Curl Curl North Public website.

Natasha Brain raised that Year 6 would like to organise a Tracky Tuesday in Term 3 with gold coin donation and cupcakes. The only fundraising event planned for term 3 is 'Comedy for a Cause' and that is for adults. Donna will work with Natasha to check the calendar to ensure that there are not too many mufti days during Term 3 as there have been several mufti days in Term 2.

Also discussed was the Colour Run in Term 4 and Year 6 would like the photos from the event in their Year Book.

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### **Canteen Report** Andrew Whitaker (AW)

Last week we had an outage with school24 on both Thursday and Friday mornings due a software upgrade by the company. This resulted in a conservative loss of \$1100 of lunch orders. This was

slightly ameliorated by Kat and Andrew doing it the old fashioned way by collecting money and writing on paper bags and we processed about 120 orders over the counter over the 2 mornings so many thanks go to all the canteen staff for coping with this problem. Andrew has written to school24 expressing our disappointment with this situation which we have been assured will not happen again.

Andrew asked Stuart to investigate turnover in more detail over a 6-month period.

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**Uniform Shop** Tamara Small (TS)

The bar code in the uniform doesn't work. People need to write the names in the uniforms and shouldn't rely solely on the bar codes.

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**OOSH** Andrew Whitaker (AW)

We have hired a new assistant coordinator to ensure we have more experienced managers on the floor during OOSH and a week in this has been a success so far.

We have also employed on a casual basis a new office administrator as sadly the last one didn't work out. We are hopeful that our new administrator will stay with us and take a permanent role.

The transition to our new CCMS software is now finally complete with all parents information moved over and we hope to go paperless by the end of the year.

While deciding on how to cope with next year's intake of kindy kids and the many siblings we know we will have, we have put a temporary stop on new place allocations but the uptake in casual spots since our policy reminder was sent to parents has been enormous and we are running close to capacity Tuesday through to Thursday.

Vacation care for the next holidays has been well received and we are already full on 1 day and approaching the same on other days.

We are working on updating our QIP for a A&R mock assessment before we get the real thing.

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**Principal's Report** Donna Blatchford (DB)

Donna presented the Principal's Report for June 2019 a copy of which can be found attached to these minutes.

Question ... 4P.... Bec Power is returning from parental leave for Term 3.

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**School Council**

Kylie Trabona sent her apologies and could not attend today's meeting.

After many months of planning we had a special and annual meeting of the school council.

The special meeting was to ratify the updated constitution of the school council and then dismiss the current council.

The annual meeting appointed the elected parent and teacher representatives and nominated a community member and president and secretary.

The council is now formed with the following members.

Gretel Watson and Rebecca Boyle as teacher members.

Kylie Trabona (elected president) and Nick Lawry (elected secretary) as parent representatives.  
Sally Taylor as community member.

Donna Blatchford and Andrew Whitaker as standing members as per the constitution.

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**Other Business**

No other business to report.

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**Meeting closed**      8.46pm

Next 2019 Meetings

- 30 July
- 10 September
- 22 October
- 3 December